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17 February 2016

The Association for Local Authorities in Namibia (ALAN)
Windhoek
Namibia

ATTENTION: Ms Maureen Kambala

Dear Madam

NAMIBIA (ALAN, NALAO, SMILE), MILE, SALGA PARTNERSHIP - KNOWLEDGE MANAGEMENT (KM) WORKSHOP

Since 2009 MILE together with UCLG (United Cities and Local Governments) and SALGA (South African Local Government Association) has partnered with ALAN and NALAO to facilitate the Namibian municipalities Town Development Strategy workshops. This partnership and support is ongoing.

In 2015 ALAN and NALAO launched their municipalities 2015-2019 Long Term Strategic Vision and Plan. Participants (politicians and senior management) present at the launch expressed a need for MILE to return to Namibia to facilitate a Knowledge Management (KM) workshop. ALAN and NALAO agreed that the best time to facilitate the said workshop was after the new Councilors had resumed their term of office.

In this regard MILE has partnered with SALGA to facilitate a three day KM workshop in Namibia. At a meeting in November 2015 between MILE, SALGA, ALAN, NALAO and subsequent communique the following was agreed upon:-

1. Officials (five in total) from SALGA (two) & MILE (three) will visit Namibia to facilitate a KM workshop in partnership with NALAO & ALAN
2. The workshop will be held in Swakopmund as one of SMILE's (Swakopmund Municipal Institute of Learning) learning events
3. The workshop will be held from Tuesday 15 to Thursday 17 March 2016
4. Agatha from NALAO will forward as much information as possible on their KM needs, present position, stakeholders, etc to Kubeshni from SALGA
5. Kubeshni will draft a proposed programme for workshop
6. NALAO & ALAN will sort out all the logistics for the workshop viz venue, catering, workshop materials, stakeholder invites, road transport for the MILE and SALGA team, etc
7. SALGA will pay for the flights, accommodation, meals (breakfasts & dinners) for both the SALGA and MILE officials

MILE together with our partners looks forward to strengthening the knowledge management agenda on our African continent.

GENEVIEVE HARTLEY
PROGRAMME MANAGER: MUNICIPAL TECHNICAL SUPPORT